

Te Waihanga,
New Zealand Infrastructure Commission
Level 7, The Todd Building
95 Customhouse Quay
Wellington 6011



16 January 2023

Dear

Thank you for your Official Information Act (OIA) request, received on 29 November 2022. You requested:

“This is a request for Official Information under the Official Information Act 1982 in relation to staff Christmas parties.

We request the following information:

- The total budget for your department’s Christmas party/parties for 2022 and 2021. Please separate costs for each year.
- The number of parties that were or will be held in each year.
- The number of staff who attended (or are expected to attend) each year’s party/parties.
- The location of the venue/s for each year.
- A breakdown of the costs by expense type for each year’s party/parties, including (where applicable) but not limited to the following:
 - Accommodation
 - Catering (e.g., beverages, crockery, food, glassware)
 - Consultation with relevant stakeholders
 - Decorations (e.g., Christmas tree, lights)
 - Entertainment (e.g., guest speaker/s, live music)
 - Planning
 - Travel to and from the venue (e.g., bus hire, flights)
 - Venue

Information being released

The total budget for your department’s Christmas party/parties for 2022 and 2021. Please separate costs for each year:

- 2021: \$4,308.70
- 2022: \$4272.45

The number of parties that were or will be held in each year:

- 2021: 1 party
- 2022: 1 party

The number of staff who attended (or are expected to attend) each year’s party/parties:

- 2021: 33 people

- 2022: 43 people

The location of the venue/s for each year:

- 2021: Pencarrow Lodge
- 2022: Mt Victoria Bowling Club

A breakdown of the costs by expense type for each year's party/parties, including (where applicable) but not limited to the following:

- Accommodation:
 - 2021: accommodation for non-wellington staff N/A - declined under section 18(e) of the OIA – the information requested does not exist or, despite reasonable efforts to locate it, cannot be found
 - 2022: accommodation for non-wellington staff N/A - declined under section 18(e) of the OIA – the information requested does not exist or, despite reasonable efforts to locate it, cannot be found
- Catering (e.g., beverages, crockery, food, glassware)
 - 2021: nibbles \$360; lunch \$1,770; non alcoholic beverages \$41.30
 - 2022: nibbles \$345.00; lunch \$1955.00; non alcoholic beverages \$102.00; cutlery/glassware \$220.80; table clothes: \$32.60; catering company staff \$207.00; delivery \$15.00
- Consultation with relevant stakeholders
 - 2021: N/A - declined under section 18(e) of the OIA – the information requested does not exist or, despite reasonable efforts to locate it, cannot be found
 - 2022: N/A - declined under section 18(e) of the OIA – the information requested does not exist or, despite reasonable efforts to locate it, cannot be found
- Decorations (e.g., Christmas tree, lights)
 - 2021: N/A - declined under section 18(e) of the OIA – the information requested does not exist or, despite reasonable efforts to locate it, cannot be found
 - 2022: N/A - declined under section 18(e) of the OIA – the information requested does not exist or, despite reasonable efforts to locate it, cannot be found
- Entertainment (e.g., guest speaker/s, live music)
 - 2021: clay shooting \$200; golf \$400; Wildfinder bike hire \$378.00
 - 2022: N/A - declined under section 18(e) of the OIA – the information requested does not exist or, despite reasonable efforts to locate it, cannot be found
- Planning
 - 2021: N/A - the party was planned by Te Waihangā staff - declined under section 18(e) of the OIA – the information requested does not exist or, despite reasonable efforts to locate it, cannot be found
 - 2022: N/A - the party was planned by Te Waihangā staff - declined under section 18(e) of the OIA – the information requested does not exist or, despite reasonable efforts to locate it, cannot be found
- Travel to and from the venue (e.g., bus hire, flights)
 - 2021: bus \$709.40; flights for non-wellington staff N/A
 - 2022: bus \$657.80 ; flights for non-wellington staff N/A

- Venue
 - 2021: \$450.00
 - 2022: \$585.00

- Staff Recognition
 - 2022: \$150.00

In making my decision, I have considered the public interest considerations in section 9(1) of the Official Information Act.

Please note that this letter (with your personal details removed) and the enclosed documents may be published on Te Waihanga's website.

This reply addresses the information you requested. You have the right to ask the Ombudsman to investigate and review my decision.

Kind regards

A handwritten signature in blue ink, appearing to read 'TK', with a horizontal line extending to the right.

Tracey Kai
GM Operations